

For faster processing time of your application submittal, start and submit your application Online, go to FirstLight's Shoreline and Land Use Application and Permit System on the FirstLight Website:

<https://firstlightportal.mydept.com/ShorelineManagement.html>

Starting an Application:

Before starting any permit application with FirstLight, applicants should carefully review the Shoreline Management Plan, guidelines, and other resources available the FirstLight Website.

- Plan ahead. Allow a minimum of 75 to 120 days for your application submittal to be processed and your application to be reviewed. When submitting your application also consider that FirstLight's review of your permit application(s) may be delayed due to seasonal weather conditions, site conditions, and site access. Complex applications will also require longer processing times.
- Submitting an application and payment of application submittal and review fees does not guarantee approval. The review is a thorough one, in order to properly protect the affected resource. All fees are non-refundable.
- All required application material and your application submittal fee must be provided with your application submittal. Incomplete applications will delay review of your application and your application may be automatically closed, resulting in denial of your request.

If you do not start and submit your application through the Online system, you will need to file your application by mail. Email submittals will no longer be accepted. Mail your application form, check made payable to "FirstLight CT Housatonic LLC", and your required application material to:

FirstLight
Attn. Land Management Department
PO Box 5002
New Milford, CT 06776

To Start and Submit a Permit Application by Mail, Complete the Following Steps:

1. Provide Property Information. This is the lake address-the address of the property that abuts or is within FirstLight's Project Boundary. If the unique Property ID, Housatonic River Project ID (HRP-ID), is known please include it on the application form.
2. Check the box for all Permit Applications for which are being. Separate submittal fees apply to each application.
3. Provide the Applicant's contact information. Applicant's mail, email, and phone contact information is required.
4. Provide the Name of Authorized Agent and their contact information. (Only if the applicant is designating one)
5. Sign and date the application form. (Only Applicants) should sign. The form should not be signed by the Authorized Agent.)
6. Submit the application form, application submittal fee, and required application material to FirstLight.

Only complete applications with the required submittal fees and application material will be accepted for review, see the Shoreline Management Plan, Shoreline and Land Use Permit Application FAQs, Information, Application Checklists, and other resources and information available on the FirstLight website.

1. PROPERTY INFORMATION

Please provide the address of the property which abuts or is within FirstLight's Project Boundary.

| | |
|---|--------------|
| Lake Address: | Town: |
| Housatonic River Project ID (HRP-ID) Provide your unique 6 Digit Property Id, if known | HRP- |

2. PERMIT APPLICATION INFORMATION

Please check the permit applications below which you are submitting. Separate application submittal and review fees will apply for each application. All fees are non-refundable.

Existing Use Permit Application – Current Property Owners (Submittal fee \$150.00)

Existing Use Permit With Pre-Purchase Inspection Request – Buyers under contract (Submittal Fee \$150.00, plus Inspection and Report Fee of \$250.00. Total Fee required with application \$400.00)

Activity Permit Application (Submittal fee \$150.00. Additional fees may apply, and if applicable will be assessed later in the process)

Immediate Permit Application for Potential Risk Tree Removal/Pruning or Debris/Derelict Dock Removal (No submittal fee)

3. APPLICANT INFORMATION (required)

Provide the name and contact information for the owner of the property that abuts or is within FirstLight's Project Boundary .
 A buyer under contract may also apply as a Property Owner (additional requirements may apply).

| | | |
|---|-----------------|-------------|
| Name 1 | First Name: | Last Name: |
| Name 2 | First Name: | Last Name: |
| Business Entity, LLC, Organization if applicable: | | Name: |
| Applicant Mailing Address and Contact Information (mailing address, email, and phone required) | | |
| No: | Street Name: | Apt. # |
| Town: | State: | Zip Code: |
| Email 1: | Email 2: | |
| Daytime Phone: | Business Phone: | Cell Phone: |

Applicant – Property Owner Information (Please Select One)

I am the Current Property Owner for the Lake Address above

I am a Buyer Under Contract for the Lake Address above

4. AUTHORIZED AGENT INFORMATION Please only complete if you are designating an Authorized Agent

| | | |
|--|-----------------|-------------|
| Name 1 | First Name: | Last Name: |
| Business Entity, LLC | | Name: |
| Authorized Agent Mailing Address and contact Information (mailing address, email, and phone required) | | |
| No: | Street Name: | Apt. # |
| Town: | State: | Zip Code: |
| Email 1: | Email 2: | |
| Daytime Phone: | Business Phone: | Cell Phone: |

5. SIGN AND DATE THE APPLICATION FORM (Applications must be signed by the applicant)
APPLICATION CERTIFICATION:

I, the applicant, certify that I possess the authority to complete this application. I understand and acknowledge that the Housatonic River Project P- 2576 (Project) is under the jurisdiction of the United States Government and its agencies, and that if a permit is granted it will be subject to all the restrictions and requirements that are or may be issued by the United States Government and FirstLight CT Housatonic LLC (FirstLight) as its Licensee. I hereby apply for approval for the request indicated within this application and declare that the statements contained herein and in all accompanying documents and/or drawings are, to the best of my knowledge and belief, true and accurate as presented. Further, I certify that I possess the authority to grant, and I hereby grant permission to FirstLight and its authorized representatives to enter through abutting lands of the subject property to access lands within the Project Boundary, for the purposes of associated with a review of the application, inspection, and/or enforcement under the provisions of the Project. I acknowledge FirstLight's decision on the application will only be based on the information provided by me, and if the information proves to be false, deceptive, incomplete or inaccurate, FirstLight may modify, suspend or revoke its permit. This agreement shall be binding on my heirs, assigns, successors, executors, administrators and legal representatives. I further understand and acknowledge that FirstLight assumes no responsibility or liability for any uses, structures or activities described within this application or in any permit issued by it or for any damage caused to me in connection with my uses, structures or activities that arises from the operation of the Project. I further understand that there are inherent risks involved in any uses or activities or arising from any structures which are authorized in any permit issued by FirstLight pursuant to this application, including the risk of serious physical injury or death, and I fully assume all risks associated with any such uses or activities or arising from structures even if due to the NEGLIGENCE of FirstLight, its affiliates, officers, directors, agents, servants and employees.

I, for myself, my heirs, assigns, successors, executors, administrators and legal representatives, hereby RELEASE FirstLight, its affiliates, officers, directors, agents, servants and employees, from any liability for money damages for personal injury or property damage sustained by me while engaging in such uses or activities or arising from such structures even if due to the NEGLIGENCE of FirstLight, its affiliates, officers, directors, agents, servants and employees and WAIVE any rights that I may have to assert such claims.

I ACCEPT AND AGREE TO THE APPLICATION CERTIFICATION

Applicant Signature: _____ Date: _____

6. SUBMIT APPLICATION

Submit application form, application submittal fee, and required application material.